



UNDERCAR PLUS

JOB DESCRIPTION

Title:
Department

Parts Return Person
Warehouse

Summary

We are seeking a warehouse personnel to check in returns for processing.

Responsibilities

- Receive and check in returns
- Inspect returns for right credit. Example: core, warranty or return to stock.
- Make sure it's our product lines
- Keep a clean and safe working environment and optimize space.
- Report any discrepancies
- Communicate and cooperate with supervisors and coworkers
- Follow quality service standards and comply with procedures, rules and regulations

Requirements

- Good organizational skills
- Ability to lift heavy objects
- High school degree